

**Lease Application for the
Strand Theatre
543 Columbia Road
PO Box 255 247
Dorchester, MA 02125**

1. Contact Name: _____
2. Company/Organization: _____
3. Address: _____

4. Phone/Fax: _____
5. Email Address: _____
6. Lessee Name (that will appear on the contract): _____
7. Federal Identification Number or Social Security Number: _____
8. Lessee Address: _____

9. Lessee Phone/Fax: _____
10. Who is authorized to sign for your organization? _____
11. Type of Event: _____
12. Requested Date and Time of Event: _____
13. Artist(s) Name: _____
14. Event Description: _____

15. How many audience members are you expecting to attend ? (up to 1400) _____

16. Is this your first time producing an event? _____

17. If no, how many years have you been working or promoting public events: _____

18. Is promotion your full time occupation? _____

19. What events have you recently produced?

<i>Artist(s)/Event</i>	<i>Date</i>	<i>Venue</i>	<i>Capacity</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

20. Is there any pending litigation against you or your organization?

☐ Yes

☐ No

21. Have any complaints been filed against you in conjunction with previous productions?

☐ Yes

☐ No

22. If yes, please provide details, including dates and venues):_____

23. Have you ever been cited for fire or public safety violations by any governmental agency?

☐ Yes

☐ No

22. If yes, please give details: _____

23. Do you or your organization have any outstanding violations against the City of Boston?

- ☐ Yes
☐ No

24. If yes, please give details: _____

25. Have you any outstanding debts in conjunction with past events you have produced?

- ☐ Yes
☐ No

26. If yes, please give details: _____

27. If applicable, please enclose promotional information pertaining to the event that you would like to promote at the Strand.

What type of information are you providing?

- ☐ Artist Bio
☐ Cassette Tape/CD
☐ CD Rom
☐ DVD/VHS video
☐ Press Release
☐ Programs from previous events
☐ Other: _____

Please feel free to include information such as marketing materials, press releases, newspaper clipping or recording of past events that you have produced. Please clearly label all information with your company name.

REFERENCE SECTION

1. Please list below venues you have worked with:

Name: _____

Organization/Venue: _____

Phone/Email: _____

Name: _____

Organization/Venue: _____

Phone/Email: _____

Thank you for your interest in the Strand Theater.

Respectfully,

Melodi G. Greene
Manager
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melodi.greene@cityofboston.gov